

My Key Information Summary

What does it mean to me?

Easy Read 



This Easy Read leaflet tells you about the **Key Information Summary**.

And how it will make it much easier for NHS staff to find out about your health and treatment at any time of the day.

What's an Emergency Care Summary?



Most patients in Scotland have an **Emergency Care Summary**.



The **Emergency Care Summary** contains information about your health such as:

- any medicine or tablets you take, and
- any health issues you have.



NHS staff can check your **Emergency Care Summary** whenever you need urgent treatment and:

- your GP is shut or
- you go to an Accident and Emergency (A & E) unit.

What's a Key Information Summary?

The **Key Information Summary** is your **Emergency Care Summary** and other information about your health and care, such as:



- your health issues and how you are treated
- your carer's name and contact details
- how you would like to be cared for and the treatment you would like
- where you would like to be cared for.

Who can see my Key Information Summary?



Your GP can see your **Key Information Summary**.

Other NHS staff can see your **Key Information Summary** but only if you agree that they can.



If you need urgent care, NHS staff such as doctors, nurses and staff at an A & E unit can see your **Key Information Summary**.



And when you call NHS 24, Nurse Advisors can see your **Key Information Summary**.

In the future ambulance staff may be able to see it too.

Is my Key Information Summary safe?



The NHS makes sure all information about you is kept very safely. So it would be very difficult for anyone else to see it.

Only NHS staff caring for you can see your **Key Information Summary**.

Who should have a Key Information Summary?



It would be good to have a **Key Information Summary** if you:

- have a long-term health problem, and you take a lot of medicine or often see a specialist
- have a family member or carer who helps you to live at home
- get care out of hours or at the weekend
- find it difficult to tell someone about your health in an emergency when you are unwell.

Who writes my Key Information Summary?



Your GP can write a **Key Information Summary** for you.

Your carer or your next of kin - such as parent, husband or wife - can help to write it too.

Your GP will ask you if you are happy for other NHS staff to see your **Key Information Summary**.



The law says in some cases the NHS can share information without agreement, perhaps to protect a child or a vulnerable adult.

Can I see a copy of my Key Information Summary?

Yes, just ask your GP.

And if you find anything that is wrong in your **Key Information Summary**, let your GP know.



Who can change my Key Information Summary?

Only your GP can change the content of your **Key Information Summary**.

And it's useful to tell your GP when your personal details change. For example, when you move home or change your telephone number.



Hospital

In the future more NHS staff will be able to change your **Key Information Summary**.

How can I find out more?

Visit the NHS 24 website
www.nhs24.com/Explained/MyInfoNHS24/WhatIsKIS
for more information.

