



Scottish Clinical Information
Management in Practice

Minutes of the SCIMP Board meeting at 10.00 on Tuesday 5th April in Meeting Room 7, Gyle Square

Present : Hester Ward (HW) Chair – part mtg
Bob Milne (BM)
Sheena MacDonald (SMacD)
David Knowles (DK) – Chair part mtg
Stewart Macdonald (SM)
Annabel Chambers (AC)

1. Apologies

Apologies were received from Dr Libby Morris and Duncan Buchanan.

2. Minutes of meeting 11th January 2011

The minutes of the meeting were accepted as an accurate record.

3. Actions from previous minutes

A & E Systems Grampian – SM confirmed that Trak has the functionality to allow information to be entered to enable discharge summaries to be produced.

Funding – SMacD confirmed that she is working on the SCIMP recurring funding submission and will send SCIMP a copy. SM/SMacD to follow up off line regarding the submission sent by NISG. PTI and PCCIU have submitted requests for non recurring funding for 2011/12.

Data Information Collaborative – the first meeting of this group is to take place on 14th April. It is hoped that an NISG Project Manager will be available for this work. SM confirmed that a commission would be required by NISG for this to happen and SMacD agreed to send an email to this effect. SMacD has written a proposal for this work and agreed to send this to HW.

Action : SMacD

4. Feedback from meetings of the Primary Care PMG

SMacD confirmed that urgent work is required around data to meet the changes to QOF 2011. Work is also required around the exit solution to the QDA tool and QOF calculator. The Data Information Collaborative will look at a solution to embrace all of this work.

New QOF points are available to practices from April 2011 and will require practices to look at prescribing, referrals and admissions on three levels. The maximum award for practices for this work is 100 QOF points.

SMacD had recently had a demonstration of the Navigator tool developed by ISD which will be used by practices for this work and was very impressed.

5. Scottish National User Group (SNUG)

BM informed the group that the final meeting for the GPASS Users' Group meeting had taken place and that the first official meeting of SNUG was scheduled for 13th April. BM has agreed to chair this meeting until a formal chair is appointed. A draft business requirements document has been prepared and will be discussed on 13th April. Regional representatives have been recruited from the majority of Health Board areas.

Currently NISG, SCIMP and SNUG are part of the PCPMG Engine Room but further clarity is required around how the Engine Room interacts with the GGC Service & Contract Management Group. SM reported that NISG hope to engage with GGC to work out a Service Level Agreement.

6. Update on SCIMP Activities

- a) **Key Information Summary** – This has been given approval to proceed by both the Clinical and Primary Care Portfolio Management Groups. However, how this will be financed is currently unclear and it may be that individual Health Boards will need to pay for developments such as this.
- b) **GP2GP** – A paper on the way forward for this project using Docman Transfer has been prepared and approved by PC PMG. GGC has been actioned to establish whether both GP System Suppliers will make GP2GP functionality which has been developed in England available to Scotland at no extra cost.
- c) **ePCS** – Peter Kiehlmann has completed his secondment to SGHD as lead for Palliative Care. Libby Morris has agreed to continue with this work. A workshop was held on 17th March at SHSC and following this a list of outstanding issues and required changes is being worked through. It is proposed to provide regular updates and newsletters to keep practices informed of progress. A new Palliative Care DES is in place and is promoting the use of ePCS.
- d) **Exclusion Read Codes** – this work is almost complete and following this will be shared with ISD's Data Intelligence Group and also the UK Terminology Service. Through RCGP UK, links will be made with all 4 nations to develop this work as a UK standard.

- e) **Good Practice Guidelines Version 4** – SCIMP have been part of the team from the Joint IT Committee (RCGP) UK who have just completed this work for England. Work needs to be undertaken to make this suitable for use in Scotland by adhering to Scottish Law. It was suggested that SCIMP send an email to Paul Rhodes, SGHD to ask for SGHD assistance with this.

Action : BM/AC

7. 20011 Influenza Planning

SMacD informed the meeting that work is in progress in this area. The Data Information Collaborative will look at the requirements from Health Protection Scotland. Eileen Dargo, Project Manager, NISG is working with suppliers around provision of codes etc.

8. QOF Guidance

It was agreed that once PSD get the specification, they should then liaise with NISG who will negotiate with GGC Service & Contracts Management Group.

9. DES Work

SMacD confirmed that both the Osteoporosis and the Palliative Care DES have now been approved and she will pass to NISG to take forward.

Action : SMacD/SM

BM raised some issues with archiving which may impact on the Palliative Care DES.
– BM to email DK with a copy to Peter Kiehlmann and Libby Morris with some further information about this.

Action : BM

10. Dates of future meetings

Dates for the remainder of 2011 have been arranged as follows :

7th June at 14.00, Gyle Square
6th Sept at 10.00, Gyle Square
8th Nov at 14.00, Gyle Square