SCIMP
Scottish Clinical Information Management in Practice

Minutes of the SCIMP Board meeting at 14.00 on Tuesday 7th June in Meeting Room 7, Gyle Square

Present :   Hester Ward (HW)   Chair
                     Bob Milne (BM)
                     Sheena MacDonald (SMacD)
                     Libby Morris (LM) - teleconference
                     Annabel Chambers (AC)

1.   Apologies

Apologies were received from Duncan Buchanan (DB) and David Knowles (DK).

2.   Minutes of meeting 5th April 2011

The minutes of the meeting were accepted as an accurate record.

3.   Actions from previous minutes

SCIMP Funding – LM agreed to revisit the current draft document on her return from leave. The document will include the Primary Care GPIT Service & Contracts Management diagram as well as the role and remit of the SCIMP Board.

                                                                    Action : LM

SCIMP Board membership – It was agreed that Eileen Dargo, NISG should be invited to be a member of the SCIMP Board and also representation should be sought from the GP IT Service & Contracts Management Group (Glasgow).

                                                                    Action : SMacD

It was agreed that SCIMP Board minutes should be passed to PC PMG secretariat for distribution to members.

                                                                    Action : AC

4.   Feedback from meetings of the Primary Care PMG

Ar the PC PMG meeting on 3rd June it was agreed that two groups will be set up chaired by Richard Copland to progress GP2GP and Medicines Management. Members of SCIMP will be invited onto these groups. LM to update Lesley Donovan further on the work required around Electronic Transmission of Lab Results.

                                                                    Action: LM

SMacD is currently identifying objectives for GP IT aligned to the Information and Health Strategies. Once finalised, this list will be passed to the SCIMP Board for comment/feedback.

                                                                    Action : SMacD

5.   Scottish National User Group (SNUG)

The next meeting of SNUG is scheduled for 6th July and prior to this LM suggested that there needs to be a discussion with ISD regarding funding of management and administrative support to the group. BM agreed to discuss with DB prior to the 6th July meeting.

<div align="right">**Action : BM**</div>

6.   Update on SCIMP Activities

a)   Key Information Summary – The specification for this work has been passed to the systems suppliers and it hoped that pilot work can begin in four Health Board areas in Autumn 2011.

b)   GP2GP – A group chaired by Richard Copland with membership from SCIMP is to be established

c)   ePCS – is continuing to roll out across Scotland. An update newsletter will shortly be distributed to all practices,

d)   Exclusion Read Codes – this work has now been completed. Preliminary discussions on this work took place at a meeting of the RCGP Ethics committee on 1st June and it was agreed to revisit at their next meeting in October. It will also be an item on the JGPIT Committee agenda on 7th July 2011.

e)   Inclusion Read Codes – Leo Fogarty has been working on these codes with CfH who are keen to progress this work.

f)   Good Practice Guidelines Version 4 –Paul Miller, SCIMP and Kim Kingan, SGHD will update these guidelines to ensure compliance with Scottish Law.

7.   20011 Influenza Planning

A meeting with SGHD and HPS is planned for 10th June to agree work required for 2011. .

8.   Osteoporosis DES

Eileen Dargo, NISG is organising testing of the Osteoporosis DES. This work will be carried out and funded by SCIMP.

9.   Palliative Care DES

It has been agreed by SGHD that this will not be available until April 2012 but that the specification will be issued to practices so that practices can start to familiarise themselves with it prior to implementation in April 2012. A circular will go out from SGHD to say that practices carry on as currently until that time.

<div align="center">**Action : SMacD**</div>

10.   Any Other Business

GP Systems of Choice – BM agreed to prepare a paper on this for the next meeting initially which would then be forward to PC PMG.

<div align="center">**Action : BM**</div>

Recording of allergies – SCIMP met recently with Aileen Keel and Colin Fischbacher to discuss this work. It was agreed that this would now be taken forward by SCIMP.

11.   Dates of next meeting

The next meeting of the group will be on 6th September at 10.00 in Gyle Square.